

RESUME

Muhammad Tariq

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SUMMARY OF EXPERTISE

More than ten years of professional experience in the field of education, social development, community mobilization, economic development and information, community-based interventions, BCC behavior change communication expert, managed relief activities disasters. Experienced in social assessment, relief distribution, questionnaire surveys, and project support. Extensive regional exposure through working with different cultural groups in addressing social concerns. Has demonstrated consistency with their work output, no matter the task or project. Helps build out the team's knowledge base by sharing their expertise interpersonal skills with teammates should be worked on to improve relationships i able to complete my assigned tasks on time without sacrificing quality work. Ensures team members are comfortable asking questions and listens attentively to their queries before responding. Demonstrates a strong level of leadership. Has repeatedly demonstrated the ability to bring new solutions or a new outlook to prior problems. Sources back after failure with a positive mindset.

EDUCATION AND QUALIFICATION

PhD in history Form Karachi University. (under Process)

M.Phil. in History from UoB Quetta (2017_2018)

MA master's in history Form Balochistan University.(2011_2012)

Graduation BA: University of Punjab Lahore.(2008_2010)

FA: Baluchistan Board of Intermediate and Secondary Education Quetta.(2006-2008)

Matriculation: Balochistan Board of Intermediate and Secondary Education Quetta, Balochistan. (2004_2006)

WORK EXPERIENCE

University of Balochistan Quetta

23 April 2016 till Date

Faculty member (Lecturer BPS, 18).

- To conduct seminars and walks
- Planning teaching, including lectures, seminars/tutorials and learning materials
- Meeting students individually to discuss progress
- Checking and assessing students work
- Pursuing research
- Interviewing potential students
- Carrying out administration, such as attending faculty meetings and writing reports
- writing research proposals, papers and other publications.
- supervising MPhil and Master students and research staff.
- managing research budgets.
- preparing bids for funding of departmental research projects
- Political Landscape of Afghanistan: A Historical Analysis. Pakistan Studies. Journal. VOL.No..1. 01. January

BALUCHISTAN SUSTAINABLE DEVELOPMENT INITIATIVE (BSDI)

Community development officer April 2015 to 30 March 2016

Programme Name: *Emergency Drought Response and Livelihood*

Duties and responsibilities:

- Formation of communities on district level. BCC session conducted with community.
- Monitoring the community's needs and trends, such as population shifts or changes in housing needs
- Developing and implementing plans for community revitalization, such as creating affordable housing units or promoting economic development projects
- Establishing partnerships with local businesses and community organizations to promote community development programs
- Working with city officials to obtain funding for community development projects
- Conducting research on housing needs in order to identify ways to improve housing conditions in the community
- Coordinating activities with local government agencies and nonprofit organizations to ensure that community development goals are met
- Leading community outreach efforts to encourage participation in community development projects
- Meeting regularly with community members to discuss issues and concerns
- Coordinating and conducting community outreach projects,

IDO Balochistan

Monitoring and Evaluation officer

December 2013 to March 2015

Duties and responsibilities:

- Assist in the revision of the project log frame matrix, particularly in the areas of performance indicators and their measurement;
- Assist in the development and/or finalization of the project Work Plan and keep it updated in accordance with project activities and timeframes as relevant.
- Develop the overall framework, for project M&E, for example mid-term project review, impact assessment, final evaluation, develop project Performance Monitoring Plan with relevant data collection systems.
- Review the quality of existing data in the project subject areas, the methods of collecting it, and the degree to which it will provide good baseline statistics for impact evaluation.
- Develop baseline data for each project component and for all project indicators.
- With collaborating partners, review their existing approaches and management information systems and agree on any required changes, support and resources.
- Develop a plan for project-related capacity-building on M&E and for any computer-based support that may be required.
- Organize and undertake training with collaborating partners on M&E as required.
- Collect data on a regular basis to measure achievement against the performance indicators.
- Check data quality with partners.
- Maintain and administer the M&E database; analyses and aggregate findings.
- Support project progress reporting, project mid-term review and final evaluation.
- Identify areas where technical support to project partners is required. Organize refresher training on M&E for partners as required.
- Identify lessons learned and develop case studies to capture qualitative outputs of the project. Provide advice to the supervisor on improving project performance using M&E finding.

MOTIVATION SKILLS

- Team building skills.
- Communication and presentation skills.
- Conflict resolution skills.

TRAININGS DELIVERED

Organized, facilitated and delivered community management skills trainings for community capacity building.

- 5- days professional development training, to the faculty and admin staff.
- Kitchen garden training through FFS approach.
- Organized training program of Group capacity Building.
- Delivered Health & Hygiene sessions.

TRAININGS/WORKSHOPS/SEMINARS ATTENDED

- Social Mobilization.
- 10 days Training on Water management organized by FAO Nov 2013
- Training on Basic marketing Skills.
- Farmers marketing collective capacity building Training.
- Nutrition Training.
- Training on Budding of Fruit Plant nurseries.
- Training of Safety and Security.
- Monitoring and Evaluation Training.
- Training on Marketing Skills.
- Course on farmers marketing collective.
- Training on farmers field school.

OFFICIAL/ DIGITAL AND COMMUNICATION SKILLS

- MS Office, In Page, Internet.

KNOWLEDGE OF LANGUAGES

English, Urdu & Pashto, Farsi

REFERENCES:

Will be provide on request.